



earlyCASE is a web-based application which runs on your local PC and analyzes the ESI that your computer can access without the data ever leaving your computer or network. earlyCASE allows you to see and understand all of your data before it is processed for discovery. It supports multiple languages, extracts metadata, generates hash values, detects duplicates and creates a local inventory database of documents and emails. earlyCASE allows users to make informed discovery decisions and easily cut down the size of data sets through filter and culling rules before going into the discovery process and review.

Getting started with earlyCASE

Step 1: Go to www.earlyCASE.com and click on **Get Started** to create an account. Use your company/work email account.

Step 2: MAKE SURE and click on the activation link in the email that you will receive. You will not be able to use the application until your account has been activated.

Step 3: Go to www.earlyCASE.com and click on **Launch** to install and run the application. The first time you run earlyCASE it has to install some required components. Subsequent times the application will launch much quicker.

Step 4: When the earlyCASE logon screen comes up. Logon using your email address and the password you set.



Step 5: Your all set - Create a matter and analyze data.